

OHIO HEARTLAND COMMUNITY ACTION COMMISSION

Home Energy Assistance Programs (HEAP) Based on Federal and State Funding

Marion County
(740) 383-2154

Crawford County
(419) 468-5121

Morrow County
(419) 946-2009

Winter Crisis Program (WCP)

Available November 1st through March 31st



This Program is designed for a one-time payment for utility bills, bulk fuels, coal, wood or wood pellets. The customer must be income eligible and either have a disconnection notice, or be without heating services, or have less than a 10 day supply of bulk fuel.

Regular HEAP Program (R-HEAP)

Available from June 1st through May 31st



This Program is offered directly from the Ohio Development Services Agency. Customers may receive a one-time credit or voucher to their main heating source. All applicants who apply for the WCP and/or the SCP are automatically enrolled in the R-HEAP by your local community action agency. (This is the form you may have received in the mail.)

Summer Crisis Program (SCP)

Available July 1st through August 31st



This Program is designed for a one-time payment on your electric bill. The Eligibility Requirements are: A member of household who would benefit from assistance verified by a licensed physician or registered nurse practitioner, or seniors age 60 (sixty) and over who meet the 2016 Poverty Income Guidelines. Air Conditioners or fans may be available and are on a first-come, first-serve basis! Please call your local community action agency for more details on the Summer Crisis Program.

* Additional Fuel Funds for Ohio Edison, AEP and Columbia Gas are available at different times throughout the year on a first come first service basis. Please call your local Community Action agency for more details and when these programs are available in your area. *

TO SCHEDULE YOUR APPOINTMENT CALL: 1-866-861-6421

APPOINTMENT DATE: _____ **TIME:** _____

CONFIRMATION NUMBER: _____

Required Documentation for Each Appointment

- **Proof of U.S. Citizenship for all household members**
Examples: Social Security **CARDS**, Birth Certificate/Hospital Birth Records, Baptismal Records (only when place and date of birth is shown), Indian Census Record, Military Service Record, U.S. Passport, Verified Citizenship for OWF Program, Voter Registration Cards.
- **Identification of Primary Applicant** such as Driver's license, Photo ID, Voter's Registration Card or U.S. Military Card
- **Social Security Numbers for all household members**
- **Rent receipt or lease agreement if renting**
- **HUD or Metro documentation** if receiving government rental assistance
- **Most recent Gas and Electric bills**
- **If bulk fuel, propane, wood, coal or Kerosene etc.** must have your vendors Name, Address and contact phone number.
- **For new service customers** you must first contact your Utility Company and make application for service and provide us with an account number.
- **For new service bulk fuel customers** you must first contact your vendor to be sure they are one of the vendors on our list that will accept our pledge.
- **All income received within the last 13 weeks for all household members :**
Examples: Gross wages, Unemployment Compensation, Child/Spousal support received, Social Security/SSI/SSDI current award letter or bank statement, Veterans Income, Strike Benefits, TANF (Cash Assistance), Utility Allowance Income, Written booking records of Self-Employment Income, Health Insurance record of premium paid out if applicable, Medical spend down receipt for each month paid, Bank records If living off of savings, if you are a student and receiving government assistance with Pell Grants and or Loans an itemized statement would be required.
- **Any household reporting zero income see statement below:**
IRS Non-Filing State Transcript as verification of zero income.



The Internal Revenue Service (IRS) form can be obtained four ways.

1. **Contact:** 1-800-829-1040 (If the customer did not file a tax return).
2. **In Writing to:** Internal Revenue Service (IRS)
Return and Income Verification Services (RAIVS) TEAM
P.O. Box 145500
Stop 2800 F
Cincinnati, Ohio 45250
3. **Visit your local IRS Office**
4. Or **On-Line:** <http://www.irs.gov/Individuals/Get-Transcript>